

**DON PEDRO RECREATION AGENCY
BOARD OF CONTROL - DON PEDRO PROJECT
DRAFT MINUTES
April 19, 2024**

CALL TO ORDER: 10:00a.m.

VOTING MEMBERS PRESENT: Ron Macedo – Turlock Irrigation District (TID)
Janice Keating – Modesto Irrigation District (MID)
Margaret Hannaford – City & County of San Francisco (CCSF)

OTHERS PRESENT: Ryan Reis – DPRA, Department Manager
Brad Koehn - TID, Chief Operating Office
Brannon Gomes – DPRA, Recreation Division Manager
Jim McCoy – DPRA, Recreation Division Manager
Rebecca Dack – DPRA, Administrative Assistant
Jesse Franco – MID, BOC Alternate
Sara Lima – DPRA, General Counsel

CALL TO ORDER

Director Macedo called the meeting to order at 10:00am.

MOTION APPROVING CONSENT CALENDAR

All matters listed hereunder will be acted upon by a single vote of the Board. There will be no individual discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate agenda item

1. Approval of minutes of the regular meeting of special meeting of March 22, 2024. Copies are on file at Don Pedro Headquarters.
2. Board consideration to cancel the May DPRA regular meeting scheduled for May 17, 2024.

Director Keating motioned to approve the consent calendar. Director Hannaford seconded the motion. Motion carries.

DISCUSSION OF ANY ACTION ITEM REMOVED FROM THE CONSENT CALENDAR

There were no items removed from the consent calendar. No discussion took place.

SUNTEX PROPOSAL: TRADING POST WAIVER

Suntex was not present, but Director Reis provided an overview of Suntex’s proposal for a waiver request for the 2024 operations of the Trading Post at Fleming Meadows. He noted there was an approval in 2023 for the waiver as there was discussion about the Trading Post site for the Visitor Center. Director Reis noted that staff expectation is the Board not approve the waiver with the understanding it will not be open for 2024. Director Macedo noted DPRA is still in negotiations with Suntex regarding the Trading Post. Director Reis noted the Snack Shack at the lagoon is still expected to be open, which is usually Memorial Day weekend. The Marina will run the Lagoon snack bar for the 2024 season. He also noted the announcement was made on social media today for the lagoon opening.

Director Hannaford motioned to not approve the request for the Trading Post CLA waiver. Director Keating seconded the motion. Motion carries.

SUNTEX UPDATE

Suntex was unable to be present for the meeting, no update was provided.

FISCAL REPORT

Director Reis provided a 2023 year-end update with a comparison of 2022 actuals, 2023 budget and 2023 actuals. 2022 revenue was \$3,472,463, operations expenses were \$4,725,498, and capital expenses were \$1,031,894. 2023 budgeted revenue was \$4,166,996, operations expenses were \$5,336,551, and capital expenses were \$790,000. The 2023 actual revenue was \$4,217,696, operations expenses were \$5,169,384, and capital expenses were \$935,847. Director Reis noted that what appears to be an overage on the capital actual expenses was carryover from 2022 projects. Director Reis also provided a 2024 Q1 update with a comparison of Q1 2023 and Q1 2024. 2023 actual revenue for Q1 was revenue \$777,547, operations expenses \$915,569, and capital expenses were \$60,637. 2024 Q1 projected revenue is \$860,000, operations expenses are \$842,748, and capital expenses are \$193,377. Director Reis also provided a reserves update noting the original balance of reserves allocated for the Visitor Center Project was \$6,920,239, the Capital Improvement Plan was \$5,000,000 and the general reserves were \$1,000,000. The current balances for the Visitor Center \$7,004,812, the Capital Improvement Plan is \$5,061,106, and the general reserves is \$1,012,221.

DIRECTOR’S REPORT

Director Reis provided an update regarding reservations, occupancy and cancellation comparison from March 2023 to March 2024. He also provided an update regarding the 2024 fireworks show, which is scheduled for July 6, 2024. Director Reis provided an update regarding the progress of the Strategic Plan. He highlighted the Visitor Center project, noting it is currently in RFP. He stated the employee recruitment program has been executed and the Capital Improvement Plan was adopted last year. He also noted the Customer Engagement Survey will be pushed more through social media with the start of the 2024 season. Director Keating noted the social media is doing very well. Additionally, Director Reis provided an update regarding the salmon hatching, noting future expectations of looking into salmon and trout, as well as educational groups. Director Reis also provided a current Don Pedro Storage update and expectations for lake elevation. He noted that he will keep everyone posted on the position of the launch ramps based on lake levels.

MATTERS TO THE GOOD OF THE AGENCY

Public member, Ross Swett, inquired about the Trading Post and Director Macedo confirmed Suintex is in negotiations with DPRA for DPRA to take it back for the Visitor Center. He also noted the Visitor Center proposals are out and three (3) firms have been selected, which should get bids back next month and the Board of Control will make the selection if the bids come back within budget. Public members, Ross Swett, also inquired about the fireworks entry fee which is \$40 per vehicle and \$20 per vessel even for customers at Moccasin. Director Reis confirmed the cost is correct, noting this is the third year of these rates for the show. Public member, Ross Swett, inquired about the Blue Oaks Launch Ramp project and Director Reis noted that DPRA withdrew from the grant due to state’s requirement to significantly lower fees for use.

CLOSED SESSION

Director Keating motioned to adjourn to closed session at 10:14am, Director Hannaford seconded motion. Motion carries. The Board of Control adjourned to closed session regarding anticipated litigation pursuant to Calif. Govt. Code section 54956.9(d)(4) - One potential case with Sara Lima, Legal Counsel.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Closed session adjourned and public session reconvened at 11:41am. Director Macedo noted that no action was taken during closed session.

ADJOURNMENT

Director Hannaford motioned to adjourn, Director Keating seconded and due to no further business, the Board adjourned at 11:41a.m.

Respectfully Submitted,
Ryan Reis
Secretary to Board of Control

Copies to: Messrs. Hannaford, Mazurkiewicz, Williams, Edwards
Messrs. Fernandes, Reimers, Macedo, Koehn
Messrs. Keating, Franco, Wenger